



Compliance Guidance Made Easy

The Corporate Compliance Department wants to help you make better decisions before a potential compliance violation happens. We are here to help!

What if I am not sure it will be a compliance violation?

Just ask and we will guide you! You may

- Email or call the Compliance Officer (Robert Royston-205.638.7134)
- Email or call the Compliance Coordinator (Salena Stalker-205.638.2370)
- Use the Hotline reporting system and select *Guidance Request* from the alphabetical listing of reporting topics

How do I access the Hotline system?

- By phone (800-624-9775)
- On the Red Wagon (button in right margin), or
- Use the QR code below with your smartphone camera

Once in the system, you will see a list of report types. Select *Guidance Request* and provide the details about your potential situation. **Write down your Report Key** to read our response to your question!

If I go through the Hotline system, will this trigger an investigation?

No. You will complete a Hotline report, but if you select *Guidance Request*, we will know that you are asking for guidance on a potential situation before it happens. Topics might include vendor-paid travel/education or speaking engagement questions. If you need an immediate response, please call our department directly.



Hotline QR Code

Breaking news! Be on the lookout for our 8th edition Code of Conduct to be released before the end of the year!

Do you have a suggestion for a Children's by the Book article? Please let us know!